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GOVERNOR



STATE OF HAWAII
HAWAII EMPLOYER-UNION HEALTH BENEFITS TRUST FUND
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April 14, 2023

PLEASE DISTRIBUTE TO EMPLOYEES

TO: Department Heads
Departmental Human Resource Officers
County Personnel Officers

FROM: Derek M. Mizuno, Administrator 

SUBJECT: **AMENDED: Extension of 2023 Open Enrollment (OE) for Active Employees**

In light of ongoing negotiations between the employers and the unions on the employer contribution to active employee premiums from July 1, 2023 – June 30, 2024, the Hawaii Employer-Union Health Benefits Trust Fund (EUTF) Active Employee Open Enrollment (OE) has been extended through Friday, May 12, 2023. Employees must submit their EC-1/EC-1H Forms and supporting documents (OE documents) to their Employer or OE Designee by **May 12, 2023.** EUTF staff will not be following up on missing supporting documents. If supporting documents are missing (i.e., student certification, marriage certificate, birth certificate, etc.), your dependent will not be added to your plans. Employers and/or OE Designees may accept OE documents that are postmarked by May 12, 2023.

If you have already submitted an EC-1 or EC-1H (form) and would like to amend your form, please complete another form and write on the top right hand corner "Amendment". Submit your amended form to your Employer or OE Designee by May 12, 2023.

We encourage you to visit the EUTF website (eutf.hawaii.gov) for information regarding the 2023 Open Enrollment and your health plan options.